

United Sports Summer Camp

Parent Handbook

1426 Marshalltown-Thorndale Rd.

Downingtown, PA 19335

(610) 466-7100

EIN 23-2972401

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CONTACT INFORMATION

United Sports

1426 Marshalltown-Thorndale Road

Downingtown PA 19335

610.466.7100

Camp Director:

Al Harmon, aharmon@unitedsports.net

Director of Youth Programs

Tamara Widdowson, twiddowson@unitedsports.net

ABOUT US

United Sports is 127,000 square-foot indoor, 60-acre outdoor sports complex located directly off the Route 30 Bypass in the heart of Chester County, PA. This privately funded project transformed a historic, but long-neglected, airport into a major center for public recreation and field access. United Sports is located on 100 acres in Downingtown PA, a suburb just west of Philadelphia. Also known as “The Brandywine Valley” Chester County boasts a vibrant business and cultural community set in a rich, historical environment.

United Sports designed a complex that encompasses 11 outdoor playing fields and 3 acres under roof with multiple indoor playing surfaces for varying sport use including 1 indoor rink, 2 indoor turf fields, 225' X 160' field house, and rock wall. United Sports provides an opportunity for your child to participate in sports in a safe environment.

NONDISCRIMINATION POLICY

Admissions, the provisions of services, room assignments, and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age or sex. Program services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include but are not limited to equipment redesign, the provisions of aides, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods. Any parent/guardian/client who feels they have been discriminated against may file a complaint of discrimination to the agencies as posted at the front desk.

ATTENDANCE

If your child will be absent from camp, please call United Sports at 610.466.7100 prior to 8:30am.

CONFIDENTIALITY

The names, addresses and phone numbers of our entire camper and staff population are confidential.



HEALTH FORMS

Each camper will need a Medical Health History form on file. The form can be found on our camp website at www.unitedsportsamps.net

Full Day/Half Day Camp and Extended Care

Full Day: 9 a.m. – 4 p.m.

Half Day: 9 a.m.-12 p.m.

Extended Care morning 7:30 a.m.-9 a.m.

Extended Care afternoon 4 p.m.-6 p.m.

REGISTRATION

Registration can be completed online, over the phone, or in person.

HOLIDAYS

** There will be NO CAMP on July 4th Independence Day. Camp fee will be pro-rated.



ADMINISTRATIVE PROCESSING FEE (LATE FEE)

A \$30.00 Administrative Processing Fee will be charged to accounts for payments not made by the due date (7 days prior to the beginning of the camp week).

REFUNDS

Refunds will only be given if a United Sports camp is cancelled or if a child cannot attend a full week of camp due to illness or injury. In the event of illness or injury, a doctor's not will be required to be submitted with the refund request

No refunds will be provided for: administrative processing (late payment) fees, non-refundable deposits and/or registration fees, requests received on or after the program start date, absences, late arrival, partial weeks or early withdrawal of a camper during the week, except as noted above. Parents will be held responsible for the weekly fee in full if written notification of cancellation is not received seven (7) days prior to start date.

LATE PICK-UP AND EXTENDED CARE CHARGE

If child is not picked up at the close of the program, you will be charged a late fee of \$10.00 per child for each fifteen (15) minute interval, or any portion thereof. Payment will need to be received within twenty-four (24) hours.

DEPOSIT

Camp Deposit is \$75.00 per child per week is required to reserve a space in camp. This deposit is part of the weekly fee. The remaining balance will be due ten (10) days prior to the start of each week of camp.

Final payment is due ten (10) days prior to the first day of camp for single week camp.

Registration fees are non-refundable. Written notification of cancellation must be received seven (7) days prior to the start date of each session. Any notification made after the seven (7) day period but prior to the session start date will be honored in the following manner: a 50% refund of the total fee or a transfer of 50% of the total fee to another available date and/or a United Sports program being offered.

Final payment is due ten (10) days prior to the first day of camp for single week camp.



DAILY SCHEDULE

Action Day Camp: Sample Day

7:30 a.m.	Extended Day Campers Arrive
9:00 a.m.	Camp Day Begins
9:15 a.m.	Activity Period 1
10:00 a.m.	Activity Period 2
10:45 a.m.	Snack Time
11:00 a.m.	Activity Period 3
11:40 a.m.	Lunch
12:15 p.m.	Quiet Games / Activities
1:00 p.m.	Activity Period 4 / Choice Time (Monday, Tuesday & Wednesday)
2:00 p.m.	Activity Period 5
2:45 p.m.	Activity Period 6
3:30 p.m.	Quiet Time (Announcements & Prepare for Dismissal)
4:00 p.m.	Regular Camp Day Ends / Afternoon Extended Day Begins
6:00 p.m.	Afternoon Extended Day Ends

Total Sports Camp: General Camp Schedule

Monday through Wednesday Mornings: Mornings at Total Sports focus on skill development games and activities of the major sport of the week. Campers also participate in the camp-wide Moon bounce Monday activity.

Monday through Wednesday Afternoons: Afternoons include choice time and short-sided sports games in each sport.

Choice time selections may include lacrosse, archery, pickle ball, golf and Frisbee.

Thursday: Thursdays are primarily field trip days to Marsh Creek Pool- an extra \$15. (This is for both Action Day Camp and Total Sports Camp).

Friday: Includes tournaments in the mornings followed by tournament finals and awards in the afternoon along with time on the waterslides.



Pee Wee Summer Camp: Sample Day

- 9:00 - 9:15 a.m.** Warm up Time. Children are welcome to color pictures, mold play dough, and look at pop-up books. This free time allows the children to become comfortable in their new surroundings.
- 9:15 - 9:30 a.m.** Introductions / Ice breaker games. Our instructors will encourage your children to socialize with classmates by telling everyone their favorite things or a funny story or joke.
- 9:30 - 10:30 a.m.** Run and Fun – Each physical activity we play relates to the theme of the day.
- 10:30 - 11:00 a.m.** Potty Break / Snack time
- 11:00 - 11:15 a.m.** Theme-related Story Time
- 11:15 - 12:00 a.m.** Craft — Each craft relates to the theme or the story of the day. Our crafts will require kids to follow directions— as our instructors will use different mediums to teach shapes, colors, numbers, and patterns to create dynamic masterpieces!
- 12:00 - 1:00 p.m.** LUNCH BUNCH
- 1:00 - 1:30 p.m.** Open Play – Coloring, Play Dough, etc
- 1:30 - 2:30 p.m.** Run and Fun II – Hopscotch, Scooters, Parachutes, Bubbles, and more!
- 2:30 - 3:30 p.m.** Craft II – Kids will have freedom to create their own theme-related work-of-art using a number of different mediums.
- 3:30 - 4:00 p.m.** Story Time/ Dismissal

MEALS

Campers have the option to purchase lunch daily or weekly. Our Aviator's restaurant has put together a menu conducive to children. Cost for lunch for the week is \$25, or \$5/day.

Children are responsible for bringing a daily lunch and snacks. Snack breaks are offered in the morning and afternoon. Label all food items and lunch boxes with your child's name.

United Sports offers a daily or weekly meal plan for \$5/day or \$25/week which includes: a choice of pizza, nuggets, hotdog, hamburger or sandwich, chips, fruit, cookie and a small drink (does not include snacks). Snacks may be purchased at Aviator's Restaurant which range from \$.50-\$3.00.

Holidays

** There will be NO CAMP on July 4th Independence Day. Camp fee will be pro-rated.



ARRIVAL AND DEPARTURE

You are required to sign your child in and out daily on the attendance log. These sheets are in a binder located with your child's counselor. If you are registered for extended care or you would like to accompany your child back and forth to camp, please park in a designated parking space and walk your child to camp. Otherwise, you may take advantage of our drop off/pick up loop in front of the building. Camp staff will greet you at your car and escort your child into camp in the morning and bring your child to you at the end of the day (for 4 p.m. pick up only).

Children WILL NOT be released to anyone other than those designated as an authorized person on your Emergency Contact form.

****Photo ID is required of everyone picking up a child. No identification, no release! ****

If there is a change in any individual authorized to pick up a child, parents must inform the camp director so that information may be included on the camper's paperwork. Should an unauthorized individual arrive to pick up a child, a parent or emergency contact will be immediately notified by phone.

Both parents are permitted to pick up a child unless a court order states otherwise. A copy of this documentation must be provided to United Sports.

Parents needing to pick up a camper early should make these arrangements with the individual camp director on the day of early pick-up. Please send a written note to the camp director with the details and time of pick up. The camp director will inform you of the location of your camper at the time of pick-up.

Please do not park your vehicle in the fire zone while dropping off or picking up your children

SICK POLICY

Fever: With a temperature of 100 degrees or above, parents will be notified to pick up their child. Please keep your child home until he/she is free of fever and fever reducing medications for twenty-four hours. If a child visits the doctor and the fever is attributed to a non-contagious illness, a dated note from the physician stating the child may return to care must accompany the child in order to return the next day.

Vomiting: After one bout of vomiting parents will be notified to pick up their child. Parents should keep their child home for the remainder of the day. The child may return the next day of care if vomiting has ceased. Vomiting allows viruses and bacteria to become air borne and spread rapidly.

United Sports staff will notify parent/guardian whenever their child becomes ill. Parents will need to arrange to have their child picked up immediately. The staff is authorized to obtain immediate medical care if any emergency occurs when the parent cannot be immediately located.

If a child or anyone in the child's family comes down with a communicable disease (lice, measles, chicken pox, etc.) it is the parent's responsibility to notify the United Sports within 24 hours so that they can notify all other campers (all names will remain confidential).



MEDICATION ADMINISTRATION POLICY

Medication is administered to children as a courtesy for families at United Sports. We will administer prescription medication only when the prescription is current and the parents provide an accurate dosage spoon/syringe.

Please do not leave any medication in a child's backpack. All medication must be provided to the camp directors, must be in the original packaging (this includes inhalers, EpiPens, etc.), and must be labeled with your child's name.

Over the counter medication will be administered only when accompanied by a doctor's note of permission, which must include the following information: date, the doctor's full name and practice, the child's full name, the specific dosage and frequency of dosage.

Medication, which is to be signed in daily, is kept in the office along with the medication log. There are specific places where the medication is stored. Please ask if you have any questions. Designated staff will administer medications, signing the log sheet when medication is given.

DAILY NEEDS

Backpacks – According to regulations, medications, cosmetics or anything marked keep out of the reach of children are not permitted to be stored in your child's backpack.

Outside Play – Fresh air and sunshine are important for a child's health and well-being. It is important that your child be dressed appropriately for outside play. Children need to wear shoes that will permit them to run and play without injury.

Clogs, Crocs and flip-flop type shoes are not permitted. If your child wears this type of shoe to camp, they will not be allowed to participate in the activities.

MULTIPLE CAMP SCHEDULES

If your child is participating in another camp at United Sports Training Center in the morning, a camp counselor or a director will transfer your child to their next camp location.

BEHAVIOR POLICY

United Sports encourages and expects appropriate behavior from the children in our care. When the behavior exhibited is not acceptable we explain to the child what is expected of them and give them another opportunity to comply. If the unacceptable behavior persists, the children are redirected, and parents are verbally notified at the time of pick up.

The staff will update all parents, or those on the pick-up list, of the behavior of the children daily.

Staff will notify a parent of persistent behavior problems or a behavior that causes safety or health concerns and you may be expected to pick their child up from United Sports immediately. If behavior continues, United Sports has the right to suspend a child until further discussion with a Camp Director, or permanently expel them from camp.



TOY AND ELECTRONICS GUIDELINES

Our camp program is filled with active games, hands-on activities, in-house field trips, and other counselor selected activities. United Sports does not encourage outside toys and electronics.

United Sports is not responsible for lost or stolen items.

Weather

United Sports provides a full program even on rainy days. We make every effort to keep campers dry. Camps that normally meet outside will have space and activities in the facility.

WHAT TO BRING TO CAMP – PLEASE LABEL EVERYTHING

- Lunch
- Water bottle
- Athletic, closed-toed footwear only
- Sunscreen (Please apply to your camper in the AM before coming to camp. For safety reasons, we do not share sunscreen among campers)
- Hat
- Sport specific equipment (Total Sports and Premier Sports Camps)
- Bathing suit and towel when needed

LOST AND FOUND

Counselors understand that camp is an exciting new place and that children's personal belongings are not always their own first priority. Care is taken to ensure that children remember to retrieve their personal items, but it seems that there is always something left behind. At the end of each day, unlabeled found items will be held up to be claimed by their owners. We ask that you please do the following:

Label all articles with child's name with permanent marker.

Do not buy new things for camp. Children may not recognize them if they are lost.

Do not send iPods, touches, DS Games, Cell Phones, card games or anything of value.

Discuss care of personal belongings with your child before camp. Remind them to check the lost and found area for lost items and tell a counselor when something is missing.

Call United Sports immediately when you discover something is missing.

YEAR END TOTALS

The prior year's tuition expenditure for your family will be available for tax purposes by January 31st upon request.

Tax ID Number: EIN 23-2972401





Medical Health History

Participant Name: _____

Date of Birth: ____/____/____ Age: ____ Gender: _____

Emergency Contact Information:

Emergency Contact: _____

Relation: _____ Phone: ____-____-_____

Address: _____

City: _____ State: ____ Zip: _____

Medical History

Have you had any of the following in the past year? Please describe.

- Surgery: _____
• Asthma: _____
• Shortness of breath / fainting: _____
• Ear infection / dizziness: _____
• Convulsions / seizures: _____
• Fractures / severe pains: _____
• Heart trouble / murmur: _____
• Severe or frequent headaches: _____

Are you currently taking any prescription drugs? ____ If yes, what? _____

Are you currently taking any non-prescription drugs? ____ If yes, what? _____

Do you have any drug allergies? ____ If yes, what? _____

Other allergies? ____ If yes, what? _____

Any other important medical information United Sports needs to be aware of? If so please describe: _____

Physician and Insurance Information:

Personal physician: _____ Phone: ____-____-_____

Health insurance company: _____

Policy number: _____

Name of primary insured: _____

RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AND PARENTAL CONSENT AGREEMENT: I hereby release and discharge United Sports Training Center ("USTC"), its agents, employees, staff members, directors, and officers from any claims, responsibilities or liabilities for injuries or harm incurred as a result of my participation and/or my child's participation as a player or spectator in programs and activities, including rock wall activities at USTC. I fully understand that: these activities involve risks and dangers of serious bodily injury, ("RISKS"); these Risks and dangers may be caused by my own actions or inaction's, the actions or inaction's of others participating in the activity, the condition in which the activity takes place, or the negligence of the "RELEASEE'S" named below; there may be other risk and social and economic losses either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, costs, and damages I incur as a result of my participation or that of the minor in the Activity. I authorize USTC, its agents, employees, staff members, directors and officers to take whatever action is necessary, in their best judgment, in an emergency and I hereby release discharge USTC, its agents, employees, staff members, directors and officers from any responsibility or liability related thereto. I hereby grant USTC permission to use my and/or my child's name, picture or likeness in any printed media or any form of advertisement. I fully renounce any and all claims upon USTC for reimbursement for use of this material.

Participant/Guardian Signature:
